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AGENDA
BOXBOROUGH HOUSING BOARD
Thursday, 10 November 2016

BOXBOROUGH TOWN HALL
29 Middle Road

7:30 PM

Meeting Secretary: To be decided
Invited Attendees: Adam Duchesneau, Town Planner

I. Minutes

- A. Minutes from the 13 October 2016 BHB Meeting

II. Old Business

- A. Paddock Estates at Boxborough.

As you probably already know, we have done it – officially surpassed our 10% SHI goal. Aside from gloating and engaging in wild celebrations, we should review the Housing Board's role in helping *Paddock Estates at Boxborough* provide affordable housing to Boxborough residents.

- B. Boxborough Rental Assistance Program (BRAP)

We will review the final application that was submitted to the CPC and discuss the points that should be made in the presentation to the CPC on December 1, 2016.

- C. 232 Swanson Road

The resale of this affordable unit is going forward, and we should review the latest status.

- D. 405 Middle Road

Although the soil-absorption tests on the property were discouraging, indicating that a residence could not be built on the property, we should close on this matter.

III. New Business

- A. Regional Housing Services

We should discuss the RFP that is being prepared for the new Regional Housing Services (RHS) contract.

Also, Boxborough, Bolton, Stow, Littleton, and Hudson are having a RHS meeting with Metro West CD this Thursday (11/10/16) in Boxborough from 1:00 PM to 2:00 PM. Jennifer Van Campen and Amie Lindenboim, the new Metro West CD hire, will both attend this meeting. At this meeting, RHS activities and the transition to a fiscal-year-based funding cycle will be discussed. Everyone is welcome at this meeting. In addition, Jennifer and Amie will stay after the meeting to discuss topics of interest to Boxborough, such as the BRAP.

- B. Zoning

The Planning Board is considering new zoning amendments to stimulate the development of middle-range- affordable housing. The planning board has proposed a joint meeting to coalesce our ideas on this matter. We should discuss our views on this matter and our opinion of the best way forward, if any.

- C. December BHB meeting

The next scheduled BHB meeting is on Thursday, December 8, 2016 at 7:30 pm at Town Hall.

IV. Adjourn BHB Meeting (9:30 pm or sooner)